### Purdue University

**Request for Addition, Expiration, or Revision of an Undergraduate Course (1000-4000 Level)**

**Department:** Nursing Department  
**Effective Session:** Fall 2011

**INSTRUCTIONS:** Please check the items below which describe the purpose of this request.

- [ ] New course with supporting documents
- [ ] Add existing course offered at another campus
- [ ] Expiration of a course
- [ ] Change in course number
- [ ] Change in course title
- [ ] Change in course credit/type
- [ ] Change in course attributes (department head signature only)
- [ ] Change in instructional hours
- [ ] Change in course description
- [ ] Change in course requirements
- [ ] Change in semesters offered (department head signature only)
- [ ] Transfer from one department to another

**PROPOSED:**

- **Subject Abbreviation**: NUR
- **Course Number**: 11500
- **Long Title**: 
- **Short Title**: 

Abbreviated title will be entered by the Office of the Registrar if omitted. (30 characters only)

**EXISTING:**

- **Subject Abbreviation**: NUR
- **Course Number**: 11500

**TERMS OFFERED:**

- [x] Fall
- [ ] Spring
- [ ] Summer

**CAMPUS(ES) INVOLVED:**

- [ ] Calumet
- [x] Cont Ed
- [ ] N. Central
- [ ] Tech Statewide
- [ ] Ft. Wayne
- [x] W. Lafayette
- [ ] Indianapolis

**CREDIT TYPE**

1. Fixed Credit: Cr. Hrs. 
2. Variable Credit Range: Minimum Cr. Hrs. (Check One) To Maximum Cr. Hrs.
3. Equivalent Credit: Yes

**COURSE ATTRIBUTES:**

1. Pass/No Pass Only
2. Satisfactory/Unsatisfactory Only
3. Repeatable
4. Maximum Repeatable Credit:
5. Fee:
   - [ ] Coop
   - [ ] Lab
   - [ ] Rate Request
   - [ ] Include comment to explain fee

**SCHEDULE TYPE**

- Lecture
- Recitation
- Presentation
- Laboratory
- Lab Prep
- Studio
- Distance
- Clinic
- Experiential
- Research
- Ind. Study
- Pract/Observe

**% of Credit Allocated**

**Cross-Listed Courses**

- 
- 
- 

**Course Description (Include Requisites/Restrictions):**

NUR 11500: No changes except: Add pre-requisites: ENGR 131, ENG 233, PSY 12000, COM 11400, BIOL 20300, BIOL 20400, BIOL 22000, CHM 16400 or CHMN 11200, FNN 30300, SOC 10100 or ANHE 105.

Pre- or Co-Requisites: PCTX 29100,
Co-requisites: NUR 10300 and NUR 13000.

**Course Learning Outcomes:**

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**Signature Block:**

- **Calumet Department Head**: [Signature] Date: 9/28/11
- **Calumet School Dean**: [Signature] Date: 9/29/11
- **Ft. Wayne Department Head**: [Signature] Date: 
- **Ft. Wayne School Dean**: [Signature] Date: 
- **Indianapolis Department Head**: [Signature] Date: 
- **Indianapolis School Dean**: [Signature] Date: 
- **North Central Faculty Senate Chair**: [Signature] Date: 
- **Vice Chancellor for Academic Affairs**: [Signature] Date: 
- **West Lafayette Department Head**: [Signature] Date: 
- **West Lafayette College/School Dean**: [Signature] Date: 
- **West Lafayette Registrar**: [Signature] Date: 

**Office of the Registrar**
Indiana University-Purdue University Fort Wayne
Parkview Department of Nursing
College of Health and Human Services
Nursing 11500 Syllabus
Fall 2011

Pre- or Co-Requisites:
Required classes: Pre-requisites: ENG W131, ENG W233, PSY 12000, COM 11400, BIOL 20300, BIOL 20400, BIOL 22000, CHM 10400 or CHM 11200, FNN 30300, SOC 16100 or ANEH E 105.
Pre- or Co Requisite: PCTX 20100; Co-requisites: NUR 10300 and 13000

Course Credits and Hours: Nursing 11500 is a five credit hour course that is comprised of two classroom presentations per week (3.5 hours) and one 4.5 hour clinical session per week.

Textbooks (Required):


Also required:

Hand-held Device. The hand-held device may be purchased at any location of your choice. The hand-held device, in addition to the books to be downloaded into the hand-held device, are available to purchase at www.skyscape.com/IPFW. The following books should be downloaded into the hand-held device:


**Textbooks (Recommended):**


**Course Description:**

Students will explore the concepts of health, illness, individuals' pursuit of wholeness, and nursing intervention through the use of the nursing process. Basic human needs, interpersonal relationships, and dynamics of behavior are studied. Laboratory experience is provided in the clinical setting.

**Course Objectives:**

Students will:

1. Describe the development of nursing as a profession and it's influence on various health delivery systems.

2. Identify professional behaviors which are necessary for personal awareness and accountability.

3. Identify a variety of leadership styles.

4. Define information literacy and it's importance in the delivery of healthcare.

5. Identify the basic concepts of nursing practice according to the Neuman System’s Model and the nursing process.

7. Identify the therapeutic role in supporting clients in their pursuit of wholeness.

8. Describe the relationship of how basic human needs are achieved and maintained through the developmental tasks utilized in adaptation through the life cycle.

9. Identify intrapersonal, interpersonal, and extrapersonal stressors, and their relationships to individuals’ adaptation.

10. Apply the nursing process for health care delivery in various settings.

11. Define therapeutic culturally sensitive communication techniques as related to varying healthcare environments.

12. Identify essential health related beliefs and practices of various cultural groups in the United States.

13. Recognize effective communication as a means of relating to the client, the clients’ significant others and the health care team.

14. Identify areas of personal accountability by assuming responsibility for own actions.

15. Recognize continual learning as an ongoing process for personal and professional growth and development.

16. Describe critical thinking and its importance in the nursing process.

17. Identify cognitive and psychomotor skills basic to nursing practice.

18. Identify the age-related changes of elderly clients and correlate the effect on nursing care.

Topical Outline:

Health and Illness
History and Physical Examination
Vital Signs
Asepsis
Documentation
Health Assessment
Neuman Systems Model
Critical Thinking
Nursing Process
Fluid and Electrolytes
Nutrition
Urinary Elimination
Bowel Elimination
Skin Integrity/Wound Care
Spirituality
Stress and Adaptation
Rest and Sleep
Growth and Development
Leadership
Disaster Emergency Preparedness

Methods of Instruction:

Lecture
Discussion
Computer-assisted instruction
Multimedia (DVD’s and interactive videos)
Demonstrations
Case Studies
Mind Maps
Buzz Sessions
Pre- and Post- Conferences
Written assignments
Clinical laboratory experience
Electronic Health Record in Nursing Education
Simulation

Nursing 11500 Course Requirements:

1. Reading Assignments/Attendance

   (a) Assigned reading should be done before class.
   (b) Students are responsible for all required reading assignments.
   (c) Class attendance will be monitored.

2. Examinations

   (a) There will be a minimum of 6 written examinations. There may be scheduled or unscheduled quizzes also.
   (b) Students are expected to take examinations at scheduled times.
   (c) Make-up for scheduled examinations will be given ONLY as follows:
       1. During scheduled challenge examination dates and times
       2. As arranged with faculty member
d) Acceptable reasons for missing an examination or quiz
   1. Death in the family
   2. Illness of student or child verified by a physician
   3. Auto accident

(e) Notify the instructor as soon as possible if you cannot take an examination or scheduled quiz at the designated time. Make-up exams can be taken with the Nursing Lab personnel proctors on Mondays and Fridays from 12-2 p.m. However, make-up exam times must be scheduled with the Nursing 11500 course instructor.

(f) Students are invited and encouraged to attend any scheduled test review sessions.

3. Written Assignments

(a) A hard copy or electronic copy, if preferred by the instructor, of the clinical assignment papers and the nursing assessment paper are to be submitted to the clinical instructor in the clinical section at the scheduled time.

(b) FIVE (5) points will be subtracted for each day the final assessment paper is late. The deduction of 5 points per day includes weekend days.

(c) Students are required to complete all assigned written work in order to complete the course.

4. Evaluation Methods:
   The course grade will be derived from results of the following:
   (a) Examinations -- Based on readings, lecture, college lab and clinicals
   (b) Written Work and Skills Performance
   (c) Weekly assignments in hospital lab (clinical): Pass or Fail
   (d) Simulation Reflection Paper (Pass or Fail)
   (e) Final Assessment paper

A. Possible Points for Graded Work

<table>
<thead>
<tr>
<th>Work Type</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Examinations 1, 2, 3, 4, &amp; 5 - 50 points/exam</td>
<td>250</td>
</tr>
<tr>
<td>Comprehensive final exam - 100 points</td>
<td>100</td>
</tr>
</tbody>
</table>

Total Points for Section A: 350

B. Written Work and Skills Performance:

<table>
<thead>
<tr>
<th>Work Type</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessment paper</td>
<td>100</td>
</tr>
<tr>
<td>Weekly Assignments (9): Pass or Fail</td>
<td>100</td>
</tr>
</tbody>
</table>

Total Points for Section B: 100

Total possible points for class: 450


**Nursing 11500 Grading Scale**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>92 - 100%</td>
</tr>
<tr>
<td>B</td>
<td>84 - 91%</td>
</tr>
<tr>
<td>C</td>
<td>75 - 83%</td>
</tr>
<tr>
<td>D</td>
<td>66 - 74%</td>
</tr>
<tr>
<td>F</td>
<td>65% &amp; below</td>
</tr>
</tbody>
</table>

**Nursing 11500 Points**

<table>
<thead>
<tr>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>414-450</td>
</tr>
<tr>
<td>378-413</td>
</tr>
<tr>
<td>338-377</td>
</tr>
<tr>
<td>297-337</td>
</tr>
<tr>
<td>396 &amp; Below</td>
</tr>
</tbody>
</table>

Student must attain an accumulative average of 75% (338 points) or above on exams without rounding up in percentage in order to pass the course. If an accumulative average of 75% (338 points) or above is not achieved, the student will FAIL the course. If an average of 75% or above is achieved the final course grade will be based on the results of exams, written assignments, the assessment paper, and clinical lab performance.

**Overall Nursing Department Grading Scale**

Undergraduate Grading Scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>92-100</td>
</tr>
<tr>
<td>B</td>
<td>84-91</td>
</tr>
<tr>
<td>C</td>
<td>75-83</td>
</tr>
<tr>
<td>D</td>
<td>66-74</td>
</tr>
<tr>
<td>F</td>
<td>65 and Below</td>
</tr>
</tbody>
</table>

Graduate Grading Scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>90-100</td>
</tr>
<tr>
<td>B</td>
<td>80-89</td>
</tr>
<tr>
<td>C</td>
<td>70-79</td>
</tr>
<tr>
<td>F</td>
<td>&lt;70</td>
</tr>
</tbody>
</table>

**Rounding**

In order to pass a nursing course, the student must achieve 75% on exams without rounding. Example: A grade of 74.9% will be recorded as 74%.

**Clinical Absenteeism and tardiness**

In the case of illness or emergency that results in the students’ need to miss clinical, it is the student’s responsibility to inform both the instructor and the clinical instructor or the agency of their absence. Clinical absence must be made up. Repeated tardiness or not calling in for absence may result in clinical failure for unprofessional behavior. See the absence and tardiness policies in the Department of Nursing Student Information Manual Undergraduate Nursing Programs at:

http://new.ipfw.edu/departments/chhs/depts/nursing/handbook/

**Grade Appeals Policy**

Please refer to the IPFW Student Handbook Planner Grade Appeals Policy.
Communication:

The official university communication is by IPFW e-mail using the university student e-mail address. Students are responsible for information posted to their e-mail.

Nursing Departmental Policies

1. Final grade is a composite of all exam scores and written assignments.

2. Grades below "C" are failing in nursing.

3. If a grade of "D" or below is earned in a nursing or a science course (BIOL 20300, BIOL 20400, CHM 10400, BIOL 22000 or PCTX 201), the course must be repeated before taking another required nursing course and the student will be placed on departmental probation.

4. If a second grade below "C" is earned in a nursing course or in the same science course, the student will be dropped from the nursing program.

5. If a student fails three (3) separate science courses, the student will be dropped from the nursing program.

6. Nursing courses must be taken based on the prerequisite, the co-requisite, and course sequence as cited in the undergraduate nursing program brochure. Students who are not in compliance with these requirements are subject to being dropped from the nursing course.

Clinicals (Hospital/Agency Laboratory)

1. All clinicals and simulations are required. Clinical uniforms and other items such as a watch, stethoscope, personal hand devices, etc. are required for students to have in possession for each clinical and simulation.

2. Students are expected to be on time for clinicals and simulations.

3. An absence is to be reported to the student's clinical instructor for clinical, and the course professors and the nursing simulation laboratory as soon as possible.

4. Make-up clinicals will be scheduled by the student with his/her clinical instructor as soon as possible. Make-up simulations will be scheduled with the student and the simulation laboratory staff members. Make-ups will be scheduled in accordance with the clinical setting and simulation laboratory schedules.
5. Should a clinical make-up not be available with the student’s clinical instructor, the student is expected to do the following:
   (a) Inform the clinical instructor about his/her intent to make arrangements to schedule the make-up clinical with another instructor
   (b) Consult with a faculty member who teaches the lecture for NUR 11500.
   (c) Follow recommendations of the faculty member for contacting a clinical instructor to make up the missed clinical.
   (d) Report to his/her clinical instructor when the make-up clinical is scheduled and when it is completed.
   (e) Any clinicals not made-up by the end of the semester will result in an incomplete in the course.
   (f) Clinical laboratory grades will be rated as satisfactory or unsatisfactory. A student with an unsatisfactory rating will fail the course regardless of theory grade. Refer to the last section of manual for clinical evaluation form.
   (g) Students are accountable for the provision of safe and appropriate nursing care for their assigned clients in the clinical setting.
   (h) Students are expected to follow the policies and protocol of the assigned agency.
   (i) A limited number of student experiences may be arranged by faculty at different times and settings than the scheduled clinical.

Confidentiality – Students are required to sign an agreement to maintain patient confidentiality. Nursing students are to review all printed materials concerning patients (chart; computer print-outs –including lab tests and any diagnostic data; patient care plans; etc.) while in the agency clinical unit or Medical Records Department. Students may collect de-identified data via paper and pen/pencil note taking.

Maintenence of confidentiality is of primary importance in any method of patient data collection. Each student enrolled in a nursing course with an associated clinical must complete the Purdue Hippa Powerpoint Self-Study and Hippa Quiz and turn in the signed confidentiality agreement of Purdue University to the secretary at the Student Success Center in Neff, Room 120.

Utilization of Patient Information: No identifying patient information, including computer generated information may be taken out of the agency. This includes such information as patient initials, date of admission, date of discharge, room number, and social security number. STUDENTS ARE NOT PERMITTED TO REMOVE from a designated agency areas any part of the patient’s chart or any photocopied patient information. Nursing student collection of patient data MUST be executed in a manner that will preserve the confidentiality and legality of such information.
Requirement for clinicals

According to the Department of Nursing policy, students must submit proof of the Tuberculosis/Mantoux skin test, Hepatitis B, CPR (adult, child and infant), and liability insurance which is purchased through the university, all of which must be current for the entire semester before beginning the semester. These requirements are due each semester by August 15th (fall semester), December 15th (spring semester), May 1 (summer I and II semester). Students not completing these requirements prior to the beginning of the semester may not proceed in the nursing courses that they are enrolled. The student will be dropped from the course and may be required to forfeit any financial aid that was awarded. Each student is responsible for making copies, stapling together, and submitting proof of these requirements to the secretary in the Student Success Center, Neff Building, Room 120.

Community experience

Students will be assigned to a community setting for one clinical experience. The time and location of the assigned community experience will be determined based on availability of resources.

Attendance at Professional Conference

Students are expected to attend the Fall Student Spectacular that will be held on November 18th. This Spectacular will provide an opportunity for all nursing students to attend or partake in current nursing project and research presentations.

Each student will be required to take the following two (2) examinations:

1. Math Proficiency Exam (REQUIRED)

   All students in NUR 11500 must take and pass a math proficiency exam with a score of 100% or higher in order to pass the course. This is an online, non-proctored math exam included in the ATI package that students purchase during the nursing program. Students may use standard calculators for the math exam. Further instruction about this exam will be provided during the semester. The exam is self-paced but must be successfully completed in order to take the final exam.

Math Proficiency Deadlines
Math proficiency exam (Pro Calc) must be completed November 3rd, 2011. The exam may be retaken if the 100% was not earned during the first attempt. All students MUST PASS the math exam with a 100% by November 3rd, 2011.
Suggested preparation/study for math proficiency exam

Math proficiency tutorials included in ATI pharmacology/dosage
calculations package, any other online tutorials, and math book
included in the suggested book list for NUR 11500.

Suggested practice for 11500 students are:
- Abbreviations
- Simple conversions
- Calculations involving conversions
- Equivalents
- Simple calculations

2. NUR 11500 online (non-proctored) ATI Fundamentals Exam

*Fundamentals of Nursing ATI Exam* (Independent Study)
The exam must be completed by November 18, 2011. Further
instruction about this on-line, non-proctored exam will be
provided during the semester.

Students who do not successfully complete the Fundamentals in Nursing on-
line examination will not be eligible to take the Nursing 11500 final nursing
exam.

Nursing Practice Laboratory

A combination classroom - clinical setting simulation for nursing students to
practice and study is provided in Room 308 in the Liberal Arts Building.
Students are encouraged to practice to improve psychomotor skills. The room
contains many references for student convenience. A schedule of hours that the
room will be open will be posted on the door at the beginning of the semester.

Reference books and videos must be used in the nursing laboratory and cannot be
checked out for home use.

For Concerns Regarding Clinical and/or Nursing 11500 Course

The Nursing 11500 professors and clinical instructors value your feedback.
Should you have concerns about NUR 11500, please address them in a
professional manner. Discuss your concerns with the appropriate nursing faculty.
If your concern is related to clinicals, discuss the matter with the Clinical
Instructor. Should the matter not be resolved, discuss your concerns with one of
the faculty members who are responsible for the course (faculty who teach the
lecture). Should the matter need further consideration, contact the Chair of the
Department of Nursing.
Computer Skills

In order to be successful in traditional or on-line courses, students should be able to:

- Navigate Blackboard and maneuver within that environment.
- Access, send, and receive e-mail
- Send, receive, save, and open an e-mail with attachment
- Locate an internet website given an URL
- Use an internet search engine (such as Google) to research information
- Create, save, and print text documents in Microsoft Word
- Save, locate, name, and rename files on the computer hard drive or diskettes, jump drives (also called flash drives, or CD roms)
- Open PDF files

If the student is unable to perform any of the skills listed, Information Technology Services offers free classes for students called STEPS classes. The list of classes with dates, times, and places is available each semester on the ITS web page (http://www.ipfw.edu/casa/STEPS/). The STEPS class list is also available at all computer labs on campus.

Students with Disabilities

If you have a disability and need assistance, special arrangements can be made to accommodate most needs. Contact the Director of Services for Students with Disabilities (Walb, Rm. 113, telephone number 481-6658) as soon as possible to work out the details. For more information, please visit the website for Services for Students Disabilities at http://www.ipfw.edu/ssd/.

The Writing Center

Whether you're an experienced or novice writer, talking one-on-one with a knowledgeable peer consultant about your writing-in-progress will help you present your ideas clearly. You can get free help brainstorming, developing and organizing ideas, and learning how to revise and edit final drafts.

Visit: The Writing Center in Kettler 234
Telephone: 481-5740

Additional Resources for Writing

About APA Style http://apastyle.apa.org/
APA Style Tips http://www.apastyle.org/styletips.html
Electronic References http://www.apastyle.org/elereft.html
Plagiarism

According to the American Psychological Association, plagiarism is a representation of another author’s work as your own. Additional clarification of plagiarism if found in the following statements, from the American Psychological Association (2010):

Quotation marks should be used to indicate the exact words of another. Each time a person paraphrases an author (i.e. summarize a passage or rearrange the order of a sentence and change some of the words), you need to credit the source in the text (VandenBos, Gasque, & Jackson, 2010, p. 15).

“The key element of this principle is that an author does not present the work of another as it if were his or her own work” (VandenBos, Gasque, & Jackson, 2010, p. 16).

Reference

Nursing Department Plagiarism Policy:

The Plagiarism Policy of the nursing department indicates that any student who plagiarizes has committed academic dishonesty and misconduct which may lead to dismissal from the program or college. Any student, who has been identified to have plagiarized, will receive a zero for that assignment.

Blackboard SafeAssign:

IPFW Department of Nursing recognizes that there is a problem of easy access to information that may be claimed as one’s own work without proper reference or plagiarism. Blackboard SafeAssign is a tool for educators and students to use to prevent and/or recognize plagiarism. The faculty or nursing instructors may suggest submitting written work to Blackboard SafeAssign to assure accuracy of written assigned projects or papers. The instructor may determine accuracy of written material or plagiarism with or without the Blackboard SafeAssign review of the material. The course professor also has the discretion to submit a student’s paper to Blackboard SafeAssign. A student who requests not to have the paper
submitted to Blackboard SafeAssign must submit copies of all of the referenced materials included in the assignment to the course instructor. Papers to submitted to Blackboard SafeAssign become part of the searchable data base. Students may obtain information about accessing Blackboard SafeAssign at http://elearning.ipfw.edu/documentation/faculty/SafeAssign.pdf. For additional information regarding academic honesty, see the IPFW Undergraduate Program Bulletin.

Professional Electronic E-Portfolio

The professional e-portfolio has been adopted as a form of evaluation for the undergraduate nursing classes (nursing and non-nursing) both electronically and/or by using hard copies. Students will complete a leadership project that fulfills the freshman level nursing program objective of leadership. Students will utilize this project as a component in their e-portfolio.

Cancellation of Classes

Classes will be cancelled at all instructional sites if IPFW is officially closed by the administration of the university OR at the practicum or clinic site if it is closed by officials of that institution. Decisions to close IPFW and the practicum sites are left to the chief administrators of those respective facilities. In the even of inclement weather, listen to local radio stations or television announcements, go to www.ipfw.edu (a notice will appear at the top of the page), or call the campus weather emergency number, 481-6050 or 481-5770 for a recorded message.

Student Conduct

Please refer to the IPFW Student Handbook Planner, Student Rights and Responsibilities. Please refer to the Department of Nursing, Professional Misconduct Policy found in the Department of Nursing Student Information Manual Undergraduate Nursing Programs http://new.ipfw.edu/departments/chhs/depts/nursing/handbook/