PURDUE UNIVERSITY
REQUEST FOR ADDITION, EXPIRATION,
OR REVISION OF AN UNDERGRADUATE COURSE
(16000-40000 LEVEL)

DEPARTMENT Human Services
EFFECTIVE SESSION Fall, 2011

INSTRUCTIONS: Please check the items below which describe the purpose of this request.

☐ 1. New course with supporting documents
☐ 2. Add existing course offered at another campus
☐ 3. Expiration of a course
☐ 4. Change in course number
☐ 5. Change in course title
☐ 6. Change in course credit/type
☐ 7. Change in course attributes (department head signature only)
☐ 8. Change in instructional hours
☐ 9. Change in course description
☐ 10. Change in course requisites
☐ 11. Change in semesters offered (department head signature only)
☐ 12. Transfer from one department to another

PROPOSED:

Subject Abbreviation CHHS
Course Number 10000
Long Title Introduction to Health Professions
Short Title Intro to Health Professions

EXISTING:

Subject Abbreviation
Course Number
Long Title Introduction to Health Professions
Short Title Intro to Health Professions

Terms Offered
Check All That Apply:

• Fall
• Spring
• Summer

CAMPUS(ES) INVOLVED

☐ Calumet
☐ Cont Ed
☐ N. Central
☐ Tech Statewide
☐ Fl. Wayne
☐ W. Lafayette
☐ Indianapolis

Abbreviated title will be entered by the Office of the Registrar if omitted. (30 CHARACTERS ONLY)

CREDIT TYPE
1. Fixed Credit: Cr. Hrs.
   (Check One) To
   ☐ Minimum Cr. Hrs.
   ☐ Maximum Cr. Hrs.
   ☐ Equivalent Credit: Yes ☐ No

2. Variable Credit Range: (Check One)
   Minimum Cr. Hrs.
   Maximum Cr. Hrs.

3. Equivalents Credit: Yes ☐ No ☐

COURSE ATTRIBUTES: Check All That Apply
1. Pass/Not Pass Only
2. Satisfactory/Unsatisfactory Only
3. Repeatable
4. Credit by Examination
5. Special Fees
6. Registration Approval Type
   ☐ Department ☐ Instructor
7. Variable Title
8. Honors
9. Full Time Privilege
10. Off Campus Experience

Schedule Type
Lecture
Recitation
Presentation
Laboratory
Lab Prep
Studio
Distance
Clinic
Experiential
Research
Ind. Study
Prac/Observer

Minutes Per Mtg.
50
Meetings Per Week
1
Weeks Offered
16
% of Credit Allocated
100

Cross-Listed Courses

COURSE DESCRIPTION (INCLUDE REQUISITES/RESTRICTIONS):
This seminar is designed to introduce students to the prerequisites, requirements, and course content of health professions offered at IPFW. In addition, an opportunity is given to pursue similar investigations in health professions' careers independent of IPFW curricula. Information on specific health careers will be presented by department educators from the various health curricula to inform and discuss professional standards and requirements, as well as ethical responsibilities of each health profession. Each instructor will also share the expected work environment and compensation for each position.

*COURSE LEARNING OUTCOMES:
1) Compare and contrast the 7 major health professions; CFs and Nutrition, Dental Education, Human Services, Nursing, Radiography, communications Science and Disorders, and Transfer Programs. 2) Demonstrate an understanding of expected curricula, including prerequisites and application guidelines for the various courses offered. 3) Analyze which programs would and would not fit in the students' career goals. 4) State the professional standards. 5) Explain ethical responsibilities within a career in the health professions. 6) Complete a resume and cover letter. 7) Complete a Focus Career Assessment. 8) Complete a portfolio which will include all course assignments.

Calumet Department Head
Date
Calumet School Dean
Date
Fort Wayne Department Head
Date
Fort Wayne School Dean
Date
Indianapolis Department Head
Date
Indianapolis School Dean
Date
North Central Faculty Senate Chair
Date
Vice Chancellor for Academic Affairs
Date
West Lafayette Department Head
Date
West Lafayette College/School Dean
Date
West Lafayette Registrar
Date

OFFICE OF THE REGISTRAR
Indiana University - Purdue University Fort Wayne

College of Health and Human Services

Introduction to Health Professions

Course Title & Number

Time & Place

CRN #:

Credit Hours: 1

Faculty

*************
Office: Neff
Office Hours: Telephone: 481-****
email: *************
Office: Neff
Website: Telephone: 481-****

Prerequisites

None

Course Description:

This seminar course is designed to introduce students to the prerequisites, requirements, and course content of health professions offered at IPFW. In addition, an opportunity is given to pursue similar investigations in health professions’ careers independent of IPFW curriculums. Information on specific health careers will be presented by department educators from the various health curriculums to inform and discuss professional standards and requirements, as well as ethical responsibilities of each health profession. Each instructor will also share the expected work environment and compensation for each position.

Course Objectives:

1) Compare and contrast the seven major health professions: CFS and Nutrition, Dental Education, Human Services, Nursing, Radiography, Communications Science and Disorders, and Transfer Programs.

2) Demonstrate an understanding of expected curriculums, including pre-requisites and application guidelines for the various courses offered in the college of Health and Human Services (CHHS).

3) Analyze which programs would and would not fit in your career goals.

4) State the professional standards.

5) Explain ethical responsibilities within a career in the health professions.

6) Complete a resume and cover letter.

7) Complete a Focus Career Assessment.

8) Complete a portfolio, which will include all course assignments.
Methods:
Achievement of these goals will be through class participation in skill exercises, lectures, class discussion, and written assignments.

Textbook:
None

Assignments & Grades:

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Four, 1 page career reflection papers (25 points each)</td>
<td>100</td>
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<tr>
<td>2) A final, 1 page self-reflection paper (25 points)</td>
<td>25</td>
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<tr>
<td>3) Attendance (5 points for each day)</td>
<td>75</td>
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<tr>
<td>4) Resume</td>
<td>50</td>
</tr>
<tr>
<td>5) Cover letter</td>
<td>50</td>
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<tr>
<td>6) Completion and submission of the Focus Career Assessment</td>
<td>25</td>
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<tr>
<td><a href="http://new.ipfw.edu/offices/career/about/focus.html">http://new.ipfw.edu/offices/career/about/focus.html</a></td>
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<tr>
<td>7) Verification of meeting with a Career Counselor (481-0689)</td>
<td>25</td>
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You will turn in your portfolio, which includes all of the above listed assignments during finals week. Portfolios will be available the week after finals.

Grading Scale:
94 - 100 = A
88-93 = B
80-87 = C
75-79 = D
74- 0 = F

Electronic Listening Devices: No listening devices (such as cell phones, Bluetooth, iPods, etc.) may be worn during exams. An exception will be granted for medically necessary hearing aids.

Cell Phone Policy: The use of cell phones and pagers during class time is not allowed. Please turn your cell phone and pager to the silent mode before class starts. Absolutely no texting is allowed in the class. If you do text, you will be immediately dismissed from the class for that day—no exceptions.

Plagiarism/Academic Misconduct Policy:

** Academic misconduct or plagiarism is grounds for failure of the course and dismissal from the program.

1. Cheating – includes intentionally using or attempting to use unauthorized materials, information, or study aids in any academic exercise. The term “academic exercise” includes all forms of work submitted for credit or hours.

2. Fabrication – includes intentional and unauthorized falsification or invention of any information or citation in an academic exercise.

3. Facilitating academic dishonesty – includes intentionally or knowingly helping or attempting to help another in committing dishonest acts.

4. Plagiarism – includes the adoption or reproduction of ideas or statements of another person as one’s own without acknowledgment.

Services for Students on Campus:
Center for Academic Support and Advancement (CASA) offers tutoring in math, writing, and other subjects. In addition, students can get help with study skills and math anxiety. It is located in Kettler G21. Phone: 481-6817.

The Writing Center provides writing consultants for any course. It is located in Kettler 234. Phone: 481-5740.
Services for Students with Disabilities If you have a disability and need assistance, special arrangements can be made to accommodate most needs. Contact the Director of Services for Students with Disabilities (Walb, Room 113, Phone: 481-6658) as soon as possible to work out the details. For more information, please visit the website for SSD at http://www.ipfw.edu/ssd/.

The Dean of Students Office provides assistance for students with their experience at IPFW. Counseling for personal concerns is also a part of their services. The Dean of Students located in Walb Union 113. Phone: 481-6595.

The Office of Multicultural Services (MCS) serves as a support system for African American, Hispanic, Native American, International, Asian American, and at-risk students who are enrolled at IPFW. This support is provided through the Academic Student Achievement program (ASAP). MCS is located in Walb Union 118. Phone: 481-6608. Website: www.ipfw.edu/mcsl

The IPFW Police will provide safety escorts to your car after classes. Campus phones are located in each building for this use or you can call 481-6900.

Student Counseling offers free personal counseling to all IPFW students. Phone: 481-6592.

CLASS SCHEDULE/TOPICAL OUTLINE
The following schedule is subject to change. Any changes will be announced in class.

<table>
<thead>
<tr>
<th>DATE</th>
<th>TOPIC</th>
</tr>
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<tbody>
<tr>
<td>Class one</td>
<td>Introductions, overview of course &amp; discussion on resume, cover letter, &amp; Focus Career Assessment</td>
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<tr>
<td>Class Two</td>
<td>Ethics in Health Career Professions</td>
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<tr>
<td>Class Three</td>
<td>Dental Hygiene</td>
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<tr>
<td>Class Four</td>
<td>Dental Assisting; Career Reflection 1 due</td>
</tr>
<tr>
<td>Class Five</td>
<td>Dental Lab Technology &amp; Draft of Resume and Cover Letter due. Submit appointment time with the Career Counselor.</td>
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<tr>
<td>Class Six</td>
<td>Consumer and Family Science</td>
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<tr>
<td>Class Seven</td>
<td>Nutrition</td>
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<tr>
<td>Class Eight</td>
<td>Human Services; Career Reflection 2 due</td>
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<tr>
<td>Class Nine</td>
<td>Nursing</td>
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<tr>
<td>Class Ten</td>
<td>Radiography, Nuclear Medicine, Medical Imaging, &amp; Radiation Therapy; Final Resume and Cover Letter due</td>
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<tr>
<td>Class Eleven</td>
<td>Occupation Therapy &amp; Physical Therapy</td>
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<tr>
<td>Class Twelve</td>
<td>Paramedic &amp; Health Care Administration; Career Reflection 3 due</td>
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<tr>
<td>Class Thirteen</td>
<td>Respiratory Therapy</td>
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<tr>
<td>Class Fourteen</td>
<td>Clinical Lab Science &amp; Cyto Technology</td>
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<tr>
<td>Class Fifteen</td>
<td>Communications Science and Disorders; Career Reflection 4 due</td>
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<tr>
<td>Class Sixteen</td>
<td>Portfolio and Self-Reflection Due</td>
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November 30, 2010

Suggestions for the Form 40 for the new professional course for CHHS

Subject Abbreviation: CHHS
Course Number: 10000
Title: Introduction to Health Professions
Short Title: Intro to Health Professions

Terms: Fall and Spring and Summer

Credit Type: Fixed Credit: 1 credit hour

Course Attributes:
Pass/ not pass

Schedule Type:

Lecture: 50 minutes one time a week

Course Description: A seminar course designed to introduce students to the prerequisites, requirements, and course content of health professions offered at the IPFW campus and an opportunity to pursue similar investigations in health profession’ careers independent of the IPFW curriculums. Seminars will be offered by department educators from the various health curriculums to inform and discuss the professional standards and requirements, as well as the ethical responsibilities of each health profession.

Learning Outcomes:

1) Demonstrate a basic understanding of what type of positions someone may hold within each of the major six areas covered: CFS and Nutrition, Dental, Human Services, Nursing, Radiography, and the Transfer Programs.

2) Demonstrate an understanding of expected curriculums, including pre-requisites and application guidelines for the various courses offered in the CHHS.

3) Analyze which programs would and would not fit their career goals.

4) Understand what professional standards are.

5) Understand the application of ethical responsibility within a career in the health professions.