New Course Request

Check Appropriate Boxes: Undergraduate credit ☑  Graduate credit ☐

1. School/Division: Arts and Sciences
2. Academic Subject Code: CLAS
3. Course Number: L200 (must be cleared with University Enrollment Services)
4. Instructor: Damian Fleming
5. Course Title: Second Year Latin I

Recommended Abbreviation (Optional): (Limited to 32 Characters including spaces)

6. First time this course is to be offered (Semester/Year): Fall 2012
7. Credit Hours: Fixed at 3 or Variable from ________ to ________
8. Is this course to be graded S-F (only)? Yes ☐ No X
9. Is variable title approval being requested? Yes ☐ No X
10. Course description (not to exceed 50 words) for Bulletin publication: P: CLAS-L150 or placement

Reading from select authors, emphasizing the variety of Latin prose.
Examination of the concept of genre. Grammar review and/or prose composition.

11. Lecture Contact Hours: Fixed at 3 or Variable from ________ to ________
12. Non-Lecture Contact Hours: Fixed at ________ or Variable from ________ to ________

13. Estimated enrollment: 30 of which 0% percent are expected to be graduate students.

14. Frequency of scheduling: every other year. Will this course be required for majors? No

15. Justification for new course: Provide complete four-year language sequence for Latin

16. Are the necessary reading materials currently available in the appropriate library? Yes

17. Please append a complete outline of the proposed course, and indicate instructor (if known), textbooks, and other materials.

18. If this course overlaps with existing courses, please explain with which courses it overlaps and whether this overlap is necessary, desirable, or unimportant

19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of the new course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by:

Date: 3/11

Date Department Chairman/Division Director

Dean

Date: 3/14/11

Date: 

Chancellor/Vice-President

Date: 

University Enrollment Services

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.
CLAS L200 Second Year Latin I
Indiana University-Purdue University, Fort Wayne
Sample Syllabus

Instructor: Damian Fleming
E-mail: flemingd@ipfw.edu

REQUIRED TEXTS:
Oxford Latin Reader, Balme and Morwood (OUP, 1997), ISBN 0195212096

New Latin Grammar, Charles E. Bennett, ISBN 0865162611

Recommended:
English Grammar for Students of Latin, by Norma W. Goldman

You will not be required to have a separate Latin-English-Latin dictionary for this class, but one will be useful if you continue studying Latin.

COURSE DESCRIPTION & GOALS:

Reading from select authors, emphasizing the variety of Latin prose. Examination of the concept of genre. Grammar review and/or prose composition.

EVALUATION:

**Frequent** in-class quizzes                        15%
In-class translation/participation                   10%
Mid-term test                                       25%
Final examination                                    50%

Course Requirements:
1. Daily attendance and vigorous participation in class fueled by close reading of all assignments
2. Occasional Quizzes
3. Midterm and Final examination

Attendance policy:
This course is based in active participation; as a result, attendance in class is essential.

- 2 absences: participation grade = 0%
- 3 absences = course failure

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NOTE:
- There are NO excused absences.
- Excessive lateness will count as an absence.
- Leaving class early will count as an absence.
- Sleeping in class will count as an absence.

Regardless of cause, you are responsible for all work missed during absences, including changes to the class schedule announced in class.

GRADE SCALE:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Range</th>
<th>Description</th>
<th>GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>94-100</td>
<td>Highest passing grade</td>
<td>4.0</td>
</tr>
<tr>
<td>A-</td>
<td>90-93</td>
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<td>3.7</td>
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<tr>
<td>B+</td>
<td>87-89</td>
<td></td>
<td>3.3</td>
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<tr>
<td>B</td>
<td>84-86</td>
<td>Above-average passing grade</td>
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<tr>
<td>B-</td>
<td>80-83</td>
<td></td>
<td>2.7</td>
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<tr>
<td>C+</td>
<td>77-79</td>
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<tr>
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<td>74-76</td>
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<td>1.7</td>
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<tr>
<td>C-</td>
<td>70-73</td>
<td></td>
<td>1.3</td>
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<tr>
<td>D+</td>
<td>65-69</td>
<td>Lowest passing grade</td>
<td>1.0</td>
</tr>
<tr>
<td>D</td>
<td>60-64</td>
<td>Failure or unauthorized discontinuance of attendance; no credit.</td>
<td></td>
</tr>
<tr>
<td>F</td>
<td>below 60</td>
<td></td>
<td>1.0</td>
</tr>
</tbody>
</table>

STUDENTS WITH DISABILITIES:

In accordance with University policy, if you have a documented disability, you may be eligible to request accommodations from the office of Services for Students with Disabilities (SSD). Students with disabilities are entitled to reasonable accommodations and should have equal access to learning. If you have any questions or you believe you need accommodations, contact the SSD office, Walb Union 113, Phone/TTD: 260 - 481 - 6657
http://www.ipfw.edu/ssd/

Keep in mind that accommodations are not retroactive so it is best to register as soon as possible so that timely arrangements can be made.

FOR ALL STUDENTS:

No retroactive accommodations can be made. If you feel that you have an issue which may affect your ability to succeed in this

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class, you must come see me **before** you’ve defaulted on the
class. Hopefully, any issue can be resolved, but no issue can be
resolved after the fact.

**ACADEMIC HONESTY:**

**USING ANOTHER PERSON’S WORDS OR IDEAS WITHOUT
ATTRIBUTION IS PLAGIARISM.**

Plagiarism will earn you an F for the course, and possible
expulsion from the University. If you borrow an idea or quote from
another author, you must cite where you found the material. If you
have any questions about citing sources, please **ASK** before
your turn in an assignment. I am happy to help, or visit the
Writing Center. [http://www.ipfw.edu/casa/writing/](http://www.ipfw.edu/casa/writing/)

**CONCERNING TEXT-MESSAGING IN CLASS**

Text-messaging during the class period will result in a **failing grade** for
the course.

Some practicalities regarding evaluation:

**Frequent Quizzes:**

After the first week, almost every class will begin with a short
**5 minute** (you either know it or you don’t) **quiz** based on the
previous class’s lecture and the previous night’s homework.
These quizzes will usually consist of a sentence to be
translated from Latin to English and vocabulary questions,
which will usually be English to Latin.

**Quizzes cannot be made-up.**

**↑↑All quizzes and tests are cumulative↑↑**

**Schedule:**

(the schedule below represents an overview of authors to be read from
the *Oxford Latin Reader*; this schedule may be adjusted throughout the
semester)

<table>
<thead>
<tr>
<th>WK 1</th>
<th>Intro to the Class</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Grammar review</td>
</tr>
<tr>
<td>WK 2</td>
<td>Cicero</td>
</tr>
</tbody>
</table>

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WK 3       Cicero
WK 4       Cicero
WK 5       Caesar
WK 6       Caesar
WK 7       Caesar
WK 8       Midterm examination
            Introduction to Paleography and textual scholarship
WK 9       Livy
WK 10      Livy
WK 11      Livy
WK 12      Tacitus
WK 13      Introduction to Medieval Latin
WK 14      Medieval Latin
WK 15      Final Review

Final Exam