Assessment Council  
IPFW Campus  

Meeting Minutes  
December 7, 2015  


MEMBERS ABSENT: A. Downs, C. Lindquist, J. Khamalah  

Acta  

Kent started the meeting at 12:03 in KT G83.  

HANDOUTS: None  

OLD BUSINESS  
NEW BUSINESS  

• Election of Assessment Council Chair – Deb Huffman volunteered to be chair for the rest of the academic year.  
• Spring scheduling of Assessment Council meetings – Meetings, when needed, will be on the first Monday of the month at 12:00.  
• Success of Assessment workshops  
  o Assessment Overview of SD 98-22 Restatement  
  o Workshop 1 – Programmatic Student Learning Outcomes Tune-up:  
  o Workshop 2 - Developing Programmatic Curricular Maps  
  o Chair Workshop  
  o Future workshops – The workshops were widely received with approximately 70 faculty attending. Assessment report workshops 3 - 6 are planned for spring 2016.  
• Evaluation of College Level Reports - Assessment Council evaluation utilizing the IPFW Assessment Council College Review Rubric will begin spring 2016 semester after reports are received from the College Level Assessment Committees.  
• College Level Assessment Committees – Kim stated that ENGR has just formed their committee. Kent will attend their first meeting to address their role and participation in the assessment process.  
• Integrating assessment into the teaching paradigm – There was a discussion on creating an effective model to develop a level of assessment expertise among faculty. Deb suggested using an interdisciplinary approach through continued open workshops and inviting council members to optionally attend Kent’s departmental specific meetings. A list of planned meetings will be sent to council members.  
• HLC Pilot Cohort for Assessment Academy – Math, Communication, and English and Linguistics departments will comprise the spring 2016 group. During fall 2016, there will be a call for participation from other campus academic departments.
• **Blackboard updates** – Kent reminded everyone that the council has access to Blackboard course, “IPFW Assessment Academy”, which contains PowerPoints, worksheets, discussion groups, and other resource tools for each of the six sections of the annual assessment report. Documents are also available on the assessment website at: [http://www.ipfw.edu/offices/assessment/assessment-academy/](http://www.ipfw.edu/offices/assessment/assessment-academy/).

• **NSSE 2015** – The new reports can be located at: [http://www.ipfw.edu/offices/assessment/institutional-studies/](http://www.ipfw.edu/offices/assessment/institutional-studies/)

• **Storage mechanism for assessment reports and documents** – Purdue is looking at assessment software that could be used for all Purdue campuses. Kent hopes to invite a couple of software vendors to campus.

• **HLC Spring annual meeting, April 15-19, 2016** – Kent announced that there is room for two more members to attend the annual meeting.

• **Good and Welfare** - none

**Committee Motions, Results and Actions**

None

**FUTURE MEETINGS**

• Monday, February 1, 2016, 12:00-1:00, KT 178

**ADJOURNMENT**

• The meeting ended at 12:46 p.m.