Course Change Request

Indiana University

Fort Wayne Campus

Check Appropriate Boxes: Undergraduate credit [ ] Graduate credit [ ] Professional credit [ ]

1. School/Division Visual and Performing Arts

2. Academic Subject Code MUS

3. Current Course Number L410

4. Current Credit Hours 3

5. Current Title Administrative and Professional Issues in Music Therapy

6. Effective Semester/Year for changes listed below: Fall 2005

7. Instructor: Farlow

Type of Change Requested (Check appropriate boxes and indicate changes)

[ ] Change course number to: ____________________ (must be cleared with University Enrollment Services)

[ ] Current course title: Administrative and Professional Issues in Music Therapy

Change to: ____________________________________________________________

Recommended abbreviation (optional) ________________________________

[ ] Current credit hours Fixed at: ____________ or variable from: ____________ to ____________ or variable from: ____________

[ ] Current lecture contact hours fixed at: ____________ or variable from: ____________ to ____________ or variable from: ____________

[ ] Current non-lecture contact hours fixed at: ____________ or variable from: ____________ to ____________ or variable from: ____________

[ ] Is this course currently graded with S-F (only) grades? Yes [ ] No [ ]

Change to S-F (only) grading? Yes [ ] No [ ]

[ ] Is variable title approval being requested? Yes [ ] No [ ]

10. Does this course presently have variable title approval? Yes [ ] No [ ]

[ ] Is this course being discontinued? For all campuses [ ] or for this campus only [ ]

11. Current course description

P: X296, X298, L421 or permission of instructor. Study of government and professional guidelines that influence music therapy services and documentation practice. Includes development of administrative skills such as proposal writing, public relations, budgeting, staff relationships, interviewing, program development and professional standards and ethics. (Spring)

Change course description to (not to exceed 50 words) P:X296, X298. Study of government and professional guidelines that influence music therapy practice. Includes review of the professional organization, Standards of Practice, Code of Ethics, Levels of Practice, corresponding competencies, certification requirements, internship requirements, and other professional issues. (Spring)

12. Justification for change

[ ] More specificity of course requirements.

(Use additional paper if necessary)

13. Are the necessary reading materials currently available in the appropriate library? Yes [ ] No [ ]

14. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of this course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by:

Department Chairman/Division Director

Date 10-16-08

Dean of Graduate School (when required)

Approved by:

Dean

Date 10-31-08

Chancellor/Vice-President

Date

University Enrollment Services

Date

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.

UPS 725 University Enrollment Services Final-White, Chancellor/Vice-President-Blue, School/Division-Yellow, Department/Division-Pink, University Enrollment Services Advance-White