Course Change Request

Indiana University

Check Appropriate Boxes: Undergraduate credit □ Graduate credit □ Professional credit □

1. School/Division Arts & Sciences
2. Academic Subject Code ENG
3. Current Course Number W576
4. Current Credit Hours 3
5. Current Title Writers Reading/Readers Writing
6. Effective Semester/Year for changes listed below: Spring 2009
7. Instructor: Cain, Mary Ann

Type of Change Requested (Check appropriate boxes and indicate changes)

□ 8. Change course number to: __________________________ (must be cleared with University Enrollment Services)

□ 9. Current course title: Writers Reading/Readers Writing

Change to: Writers Reading

(Recommended abbreviation (optional) ___________ (Limited to 32 Characters including spaces)

□ 10. Current credit hours Fixed at: ___________ or variable from: ___________ to ___________

Change to credit hours fixed at: ___________ or variable from: ___________ to ___________

□ 11. Current lecture contact hours fixed at: ___________ or variable from: ___________ to ___________

Change to lecture contact hours fixed at: ___________ or variable from: ___________ to ___________

□ 12. Current non-lecture contact hours fixed at: ___________ or variable from: ___________ to ___________

Change to non-lecture contact hours fixed at: ___________ or variable from: ___________ to ___________

□ 13. Is this course currently graded with S-F (only) grades? Yes ________ No ________

Change to S-F (only) grading? Yes ________ No ________

□ 14. Does this course presently have variable title approval? Yes ________ No ________

Is variable title approval being requested? Yes ________ No ________

□ 15. Is this course being discontinued? For all campuses ________ or for this campus only ________

□ 16. Current course description

__________________________________________________________

Change course description to (not to exceed 50 words)

__________________________________________________________

17. Justification for change more accurately reflects course content

(Use additional paper if necessary)

18. Are the necessary reading materials currently available in the appropriate library?

19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of this course with other courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by: __________________________ Date 2/8/08

Department Chairman/Division Director

Dean of Graduate School (when required)

Approved by: __________________________ Date 10/7/2008

Chancellor/Vice-President

University Enrollment Services

After School/ Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.

UPS 723 University Enrollment Services Final-White; Chancellor/Vice-President-Blue; School/Division-Yellow;
Department/Division-Pink; University Enrollment Services Advance-White