### INSTRUCTIONS

Please check the items below which describe the purpose of this request.

- [ ] New course with supporting documents (complete proposal form)
- [ ] Add existing course offered at another campus
- [ ] Expiration of a course
- [ ] Change in course number
- [ ] Change in course title
- [ ] Change in course credit/terminal
- [ ] Transfer from one department to another

### PROPOSED

<table>
<thead>
<tr>
<th>Subject Abbreviation</th>
<th>NUR</th>
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<tr>
<td>Course Number</td>
<td>588</td>
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<tr>
<td>Long Title</td>
<td>The Role of the Advanced Practice Nurse in Practice Management</td>
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<tr>
<td>Short Title</td>
<td>Role of APN in Pract</td>
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Abbreviated title will be entered by the Office of the Registrar if omitted. (22 CHARACTERS ONLY)

### TERMS OFFERED

- Summer
- Fall
- Spring

### CAMPUS(ES) INVOLVED

- Calumet
- Cont Ed
- N. Central
- Tech Statewide
- Ft. Wayne
- W. Lafayette
- Indianapolis

### CREDIT TYPE

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<th>3. Equivalent Credit</th>
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### COURSE DESCRIPTION (INCLUDE REQUISITES):

P: 533; 542 (adult health) 565; 570 (Women's Health)

Prepares the graduate nursing student to explore and assume the role of the advanced nurse practitioner. The clinical component of the course allows the student to be in the practice setting to experience the skill set necessary for managing the office practice. Students will learn the basics of running a successful nurse practitioner office including equipment and supplies, business strategies, coding and billing, marketing, relationship building, and managing and negotiating client care. The student will be guided to approach practice from an evidence-based practice perspective maintaining accountability for practice and always improving care.

### Signatures

- Calumet Department Head: [Signature] 1/21/10
- Calumet School Dean: [Signature] 1/21/10
- Calumet Undergrad Curriculum Committee: [Signature] 1/21/10
- Fort Wayne Department Head: [Signature] 1/21/10
- Fort Wayne School Dean: [Signature] 1/21/10
- Fort Wayne Chancellor: [Signature] 1/21/10
- Indianapolis Department Head: [Signature] 1/21/10
- Indianapolis School Dean: [Signature] 1/21/10
- Undergrad Curriculum Committee: [Signature] 1/21/10
- North Central Department Head: [Signature] 1/21/10
- North Central School Dean: [Signature] 1/21/10
- Date Approved by Graduate Council: 1/21/10
- North Central Chancellor: [Signature] 1/21/10
- Graduate Council Secretary: [Signature] 1/21/10
- West Lafayette Department Head: [Signature] 1/21/10
- West Lafayette College School Dean: [Signature] 1/21/10
- West Lafayette Registrar: [Signature] 1/21/10

### OFFICE OF THE REGISTRAR
To: Purdue University Graduate Council
From: Faculty Member: Dr. Susan L. Ahrens
Department: Nursing
Campus: FW
Date: April 8, 2009
Subject: Proposal for New Graduate Course-Documents Supporting Registrar's Form 40

Contact information if questions arise

Name: Dr. Susan L. Ahrens
Phone Number: 280-481-8278
E-mail: ahrenss@ipfw.edu

Course Number: NUR 568
Campus Address: Neff B50-U

Course Title: Role of the Advanced Practice Nurse in Practice Mgmt

A. Justification for the Course

Explain how this course relates to other courses offered in the department or other departments and how this course fulfills a recognized need.

This course is intended primarily for students
Choose one:

B. Level of the course:

Justify request for graduate course level by indicating anticipated enrollments of undergraduate and graduate students.

Anticipated Undergraduate Student Enrollment:

Anticipated Graduate Student Enrollment:

C. Prerequisites: (If none, please explain reasons for absence)

D. Course Instructor:

Instructor's Name

E1. Course Outline:

(An outline of topics to be covered and an indication of the relative emphasis or time devoted to each topic is necessary. If laboratory or field experience is involved, the nature of this component should be explained as well).

E2. Method of Evaluation or Assessment:

F. Reading List:

A reading list or bibliography should be limited to material the students will be required to read in order to successfully complete the course. It should not be a compilation of general reference material.
Course Subject Abbreviation and Number: NUR 568

Course Title: The Role of the Advanced Practice Nurse in Practice Management

A. Justification for the Course:

1. Explanation of the need for the course: The information in this course regarding the role of the Nurse Practitioner and practice management is required by accrediting agencies and is essential to preparing the nurse practitioner for the role responsibilities and practical management of their future practice.

2. Contribution of the course to existing fields of study: This course is the final nurse practitioner core course.

3. This course is intended primarily for students (choose one):
   - X ☐ From within this department OR ☐ From other departments

B. Learning Outcomes and Method of Evaluation or Assessment:

Describe the course objectives and student learning outcomes that address the objectives.

Upon successful completion of this course, the student is able to:

1. Function in the role of a nurse practitioner in an existing practice setting.
2. Develop skill in negotiating a client plan of care while collaborating with other members of the health care team.
3. Analyze the organizational structure of the practice environment.
4. Demonstrate understanding of the impact that health care delivery system and regulations has on the care of assigned clients.
5. Demonstrate ability to practice from an evidence-based perspective.
7. Participate in community health programs.
8. Develop, implement, and evaluate a client education plan.
9. Write a collaborative agreement.

Outcomes:

Describe the methods of evaluation or assessment of student learning outcomes.

1. Clinical Journal- 30% (2 journals at 15% each)
The purpose of the clinical journal is to allow the faculty to follow and evaluate your clinical progress. The journal is evaluated on the presence and quality of the following criteria:
a. Clinical Time Sheet- Use the Clinical Time Sheet to keep track of your clinical hours and for signatures from your clinical preceptor. Your clinical preceptor must sign off on your journal to verify clinical hours and client encounters before it is turned in.

b. Client Encounter Log- Include the following information: initials/age/gender, chief diagnosis, type of visit (i.e. episodic, focused or complete physical, etc.).

c. SOAP Notes- Two original SOAP notes are required each time you submit your clinical journal. One SOAP note must be a complete History and Physical exam. The second SOAP note is a focused or episodic visit. Evaluation of SOAP notes will be based on organization, completeness of objective and subjective data, medical diagnosis, a management plan with rationale that addresses actual and potential health problems, inclusion of Health Promotion/Disease Prevention, client/family response to diagnosis and Health Promotion/Disease Prevention screening and teaching, and follow-up for further Health Promotion/Disease Maintenance screening and teaching.

d. Observations/Self-Reflection- You are to record your observations and reflections about healthcare delivery used in your clinical site; access to care issues; relationships among staff, including relationships between APN’s and other nursing, medical and clerical staff; or any other issues you would like to discuss. These will NOT be shared with your preceptors or faculty outside this course, but may be useful to discuss with other students in class as well as to increase your ability to evaluate different systems of provision of healthcare. In order to maintain confidentiality, you may add this section to your journal (or use a separate journal) after your preceptor has signed off on your clinical log.

e. Collaborative Agreement- Prepare a collaborative agreement that could be used in your practice of the future.

f. Billing/coding sheet- Submit an example of a billing/coding form and provide a brief explanation of how a nurse practitioner might use the form to record information and properly bill the client.

2. Clinical Evaluation- Pass/Fail
Your experience in clinical will be evaluated by using an evaluation completed by your clinical preceptor and faculty member. They will be using the Clinical Evaluation Form to evaluate each student. You will also need to complete a self-evaluation using the Clinical Evaluation Form. The student needs to have their preceptor complete the Preceptor Credential Verification Form and turn this into
the secretary. The student will use the Preceptor Evaluation Tool to evaluate the preceptor.

3. Scholarly Paper-40%
   Submit a 10-12 page scholarly paper that presents the role of the advanced nurse practitioner in the practice environment.

3. Develop and Implement Teaching Plan-10%

4. Reflection Paper on Community Health Project-10%

5. Electronic Portfolio Submission-10%
Using the information gathered from the course, the student will determine a category from the terminal objectives and write the rationale for item inclusion. This will be submitted to the faculty for review and comment and then included in the student’s Electronic Portfolio document.

3. Identify methods of instruction
   ☒ Lecture

   ☐ Recitation

   ☐ Presentation

   ☐ Laboratory

   ☐ Lab Prep

   ☐ Studio

   ☐ Distance

   ☒ Clinic

   ☐ Experiential

   ☐ Research

   ☐ Ind. Study

   ☐ Practicum/Observation

   ☐ Seminar
A. Level of the Course:
   1. Justify the level of the proposed graduate course including statements on, but not limited to, the target audience, rigor of the course, and expected learning outcomes. The activities in this course are required by accrediting organizations to ensure the ability of the advanced practice nurse to function in the role of the advanced practice nurse in the office or clinic setting. Students will have experiences that provide them with the necessary learning to be successful. Ideas and activities in the course will be directed toward the advanced practice nurse.

   2. Indicate the anticipated number of undergraduate and graduate students who will enroll in the course. Undergraduate: none Graduate: 10-20

B. Prerequisites:
   1. List prerequisite courses by subject abbreviation, number, and title.
      *Adult Nurse Practitioner Program:*
      NUR 533 Acute Illness: Adult Health Preceptorship
      NUR 543 Chronic Illness and Commonly Recurring Conditions: Adult Health Preceptorship
      *Women’s Health Nurse Practitioner Program:*
      NUR 566 Women’s Health Clinical Practicum I
      NUR 570 Women’s Health Clinical Practicum II

   2. List other prerequisites and/or experiences required. Graduate of an accredited nursing program with a 3.0 GPA; Licensed to Practice in Indiana
   3. If no prerequisites-explain their absence.

C. Course Instructor
   1. Name, Rank, and department/program affiliation
      Susan Ahrens, Ph.D., RN; Associate Professor, Nursing, IPFW

   2. Is the instructor currently a member of the Graduate Faculty? _X_ yes ___ no
      (If no, indicate when it is expected that a request will be submitted.)

D. Reading List:
   1. Required primary reading list.


E. Library Resources:
   Students will be required to complete a scholarly paper. They may need assistance from the librarian. Instructors will use reserves express to order readings for the student.

F. Course Syllabus: attach at this point.
Indiana University-Purdue University Fort Wayne
College of Health and Human Services
Parkview Department of Nursing

Course Number and Title: NUR 568 The Role of the Advanced Practice Nurse in Practice Management

Prerequisite: P: NUR 533; NUR 543(ANP Specialization) OR NUR 566; NUR 570 (WHNP Specialization)

Course Credits and Hours: Credits: 3 Lecture: 2 Clinical: 1 (75 hrs) Lab: 0

Faculty: Professor
Graduate Faculty Staff

Required Textbooks:


Course Description: Prepares the graduate nursing student to explore and assume the role of the advanced nurse practitioner. The clinical component of the course allows the student to be in the practice setting to experience the skill set necessary for managing the office practice. Students will learn the basics of running a successful nurse practitioner office including equipment and supplies, business strategies, coding and billing, marketing, relationship building, and managing and negotiating client care. The student will be guided to approach practice from an evidence-based practice perspective maintaining accountability for practice and always improving care.

Course Objectives:
At the end of the course the student will:
1. Function in the role of a nurse practitioner in an existing practice setting.
2. Develop skill in negotiating a client plan of care while collaborating with other members of the healthcare team.

3. Analyze the organizational structure of the practice environment.

4. Demonstrate understanding of the impact that healthcare delivery has on care of assigned clients.

5. Demonstrate ability to practice from an evidence-based perspective.


7. Participate in community health programs.

8. Develop, implement, and evaluate a client education plan.

9. Write a collaborative agreement.

**Topical Outline:**
1. Advanced Practice Nursing Scope of Practice

2. Certification, Credentialing, Licensing Issues.


5. Working with others: initiating and maintaining collaborative relationships, writing a collaborative agreement.

6. Financing, coding, billing, and payment.

7. Influence of the healthcare system of today’s world.

8. Practice Accountability

9. Consultation

10. An advanced nursing perspective of the client plan of care and client education.

11. Leadership roles.


13. The role of the advanced practice nurse in community health programs.
Methods of Instruction:
75 hours clinical; discussion; reflective journaling

Course Requirements:
1. Clinical Journal- 30% (2 journals at 15% each)
   The purpose of the clinical journal is to allow the faculty to follow and
evaluate your clinical progress. The journal is evaluated on the presence and
quality of the following criteria:
   a. Clinical Time Sheet-Use the Clinical Time Sheet to keep track of your
      clinical hours and for signatures from your clinical preceptor. Your
      clinical preceptor must sign off on your journal to verify clinical hours
      and client encounters before it is turned in.

   b. Client Encounter Log- Include the following information:
      initials/age/gender, chief diagnosis, type of visit (i.e. episodic, focused or
      complete physical, etc.) and one Healthy People 2010 objective addressed at
      the visit.

   c. SOAP Notes- Two original SOAP notes are required each time you submit
      your clinical journal. One SOAP note must be a complete History and
      Physical exam. The second SOAP note is a focused or episodic visit.
      Evaluation of SOAP notes will be based on organization, completeness of
      objective and subjective data, medical diagnosis, a management plan with
      rationale that addresses actual and potential health problems, inclusion of
      Health Promotion/Disease Prevention, client/family response to diagnosis and
      Health Promotion/Disease Prevention screening and teaching, and follow-up
      for further Health Promotion/Disease Maintenance screening and teaching.

   d. Observations/Self-Reflection- You are to record your observations and
      reflections about healthcare delivery used in your clinical site; access to care
      issues; relationships among staff, including relationships between APN’s and
      other nursing, medical and clerical staff; or any other issues you would like to
      discuss. These will NOT be shared with your preceptors or faculty outside this
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3. Scholarly Paper-40%
   Submit a 10-12 page scholarly paper that presents the role of the advanced nurse practitioner in the practice environment.

4. Develop and Implement Teaching Plan-10%

5. Reflection Paper on Community Health Project-10%

5. E-portfolio Submission-10%
   Using the information gathered from the course, the student will determine a category from the terminal objectives and write the rationale for item inclusion. This will be submitted to the faculty for review and comment and then included in the student’s E-portfolio document.

**Evaluation Methods:** Quality of clinical work, scholarly endeavor, effectiveness of teaching plan.