PURDUE UNIVERSITY
REQUEST FOR ADDITION, EXPIRATION,
OR REVISION OF A GRADUATE COURSE
(500-000 LEVEL)

DEPARTMENT: Nursing
EFFECTIVE SESSION: Fall 2009

INSTRUCTIONS: Please check the items below which describe the purpose of this request.

1. New course with supporting documents (complete proposal form)
2. Add existing course offered at another campus ☒
3. Expiration of a course
4. Change in course number
5. Change in course title ☒
6. Change in course credit/type
7. Change in course attributes
8. Change in instructional hours
9. Change in course description
10. Change in course requisites
11. Change in semesters offered
12. Transfer from one department to another

PROPOSED:

Subject Abbreviation: NUR
Course Number: 671
Long Title: Nurse Executive Practicum I
Short Title: Nurse Exec Pract I

EXISTING:

Subject Abbreviation: NUR
Course Number: 671
Long Title: Nurse Executive Practicum I
Short Title: Nurse Exec Pract I

TERMS OFFERED:

Check All That Apply:

☐ Summer ☒ Fall ☒ Spring

CAMPUS(ES) INVOLVED:

☒ Calumet
☒ Cont Ed
☒ Ft. Wayne
☒ Tech Statewide
☒ Indianapolis
☒ N. Central

Abbreviated title will be entered by the Office of the Registrar if omitted. (32 CHARACTERS ONLY)

<table>
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<tr>
<th>CREDIT TYPE</th>
<th>COURSE ATTRIBUTES: Check All That Apply</th>
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<tbody>
<tr>
<td>1. Fixed Credit: Cr. Hrs.</td>
<td>7. Registration Approval Type Department Instructor</td>
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<td>2 Variable Credit Range:</td>
<td>8. Variable Title</td>
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<tr>
<td>Minimum Cr. Hrs.</td>
<td>9. Remedial</td>
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<td>(Check One)</td>
<td>10. Honors</td>
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<td>Maximum Cr. Hrs.</td>
<td>11. Full Time Privilege</td>
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<td>3. Equivalent Credit: Yes</td>
<td>12. Off Campus Experience</td>
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<td>4. Thesis Credit: Yes</td>
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Instructional Type
- Lecture
- Recitation
- Presentation
- Laboratory
- Lab Prep
- Studio
- Distance
- Clinic
- Experiential
- Research
- Ind. Study
- Pract/Observ

Weeks Offered: 15
% of Credit Allocated: 100
Delivery Method: (Asyn. or Syn.)
Delivery Medium (Audio, Internet, Live, Text-Based, Video)

COURSE DESCRIPTION (INCLUDE REQUISITES):

P: NUR 651, 653, 665: C: 052
The first practicum experience is designed to integrate theory and knowledge learned in the program in the actual practice of the nurse executive role. The practicum provides an opportunity for the student to experience the nurse executive role while receiving ongoing feedback, guidance, and support. In this first practicum for the student, the focus is on the professional and operational activities of the nurse executive such as interviewing, hiring, quality improvement, relationship building, collaboration, and the budgeting process. The student will assess the role and responsibilities of the nurse executive in leading others in the provision of healthcare. In collaboration with the preceptor and the faculty, the student will design a project that will improve safety, quality of care, or the work environment for nurses.

Calumet Department Head Date
Calumet School Dean Date
Calumet Undergrad Curriculum Committee Date

Ft. Wayne Department Head Date
Ft. Wayne School Dean Date
Ft. Wayne Chancellor Date

Indianapolis Department Head Date
Indianapolis School Dean Date
Undergrad Curriculum Committee Date

North Central Department Head Date
North Central Chancellor Date
Date Approved by Graduate Council

West Lafayette Department Head Date
West Lafayette College/School Dean Date
Graduate Council Secretary Date

Graduate Area Committee Convener Date
Graduate Dean Date
West Lafayette Registrar Date

OFFICE OF THE REGISTRAR
To: Purdue University Graduate Council
From: Faculty Member: Dr. Susan L. Ahrens
Department: Nursing
Campus: IPFW
Date: April 8, 2009
Subject: Proposal for New Graduate Course/Documents Supporting Registrar's Form 40

Name: Dr. Susan L. Ahrens
Phone Number: 260-481-6278
E-mail: ahrenss@ipfw.edu
Course Number: NUR 671
Campus Address: Neff B50-U
Course Title: Nurse Executive Practicum I

A. Justification for the Course
   Explain how this course relates to other courses offered in the department or other departments and how this course fulfills a recognized need.

   This course is intended primarily for students  Choose one:

B. Level of the course:
   □ Justify request for graduate course level by indicating anticipated enrollments of undergraduate and graduate students.
   Anticipated Undergraduate Student Enrollment:
   Anticipated Graduate Student Enrollment:

C. Prerequisites: (If none, please explain reasons for absence)
   □

D. Course Instructor:
   □ Instructor's Name

E1. Course Outline:
   (An outline of topics to be covered and an indication of the relative emphasis or time devoted to each topic is necessary. If laboratory or field experience is involved, the nature of this component should be explained as well).

E2. □ Method of Evaluation or Assessment:

F. Reading List:
   □ A reading list or bibliography should be limited to material the students will be required to read in order to successfully complete the course. It should not be a compilation of general reference material.
Course Subject Abbreviation and Number: NUR 671

Course Title: Nurse Executive Practicum I

A. Justification for the Course:

Explain the need for the course:

1. Contribution of the course to existing fields of study
   Students will receive practical experience under supervision and mentoring to reinforce learning from the program. The objectives of the course are taken directly from the National League for Nursing Essentials of Master’s Education and the American Association of Nurse Executives credentialing criteria.

2. This course is intended primarily for students (choose one):
   x☐ From within this department  OR  ☐ From other departments

B. Learning Outcomes and Method of Evaluation or Assessment:

Describe the course objectives and student learning outcomes that address the objectives.

Upon successful completion of this course, the student is able to:

1. Demonstrate ability to function in the role of a masters prepared nurse executive.

2. Assess the organizational structure and culture to determine influence of the organization on the professional practice environment.

3. Analyze personal skill in performing the professional and operational activities involved in the nurse executive role and develop an action plan to acquire these skills.

4. Demonstrate ability to evaluate the work environment, measure outcomes, and plans to ensure a safe and functional unit/department/organization.

5. Promote an environment that supports professional practice including staff autonomy, decision-making, practice standards, sustainable care delivery model, team building, and relationship building with those outside the discipline of nursing.

6. Demonstrate ability to engage staff in quality patient care.

7. Practice within an evidence-based practice perspective.

8. Reflect on the areas (at least three) where significant growth has occurred during the semester.

9. Develop plan for second practicum based on identified needs to meet the challenges of the nurse executive role in the community.
Outcomes:

1. Describe the methods of evaluation or assessment of student learning outcomes.

Evaluation Methods: Evaluation of performance and grade will be based on:

- Practicum proposal-15%
  Prior to beginning the practicum, submit a proposal for the practicum, including goals and activities.

- Complete self-evaluation – 15%
  Evaluation includes a conceptual framework, goals, activities, outcomes and evaluation of meeting stated goals. The self-evaluation should be typewritten, in columns and documented using APA manual (Publication Guide of the American Psychological Association).

- Scholarly Paper 15%
  Write a scholarly paper related to the practicum project.

- Seminar Presentation-15%
  Prepare a scholarly presentation related to the practicum experience and project. A voice-over PowerPoint file will be provided to the instructor immediately prior to the class presentation.

- E-portfolio Submission-15%
  The item for inclusion is the electronic file containing the voice-over PowerPoint of the seminar presentation. Using the information gathered from the course, select a terminal objective and write the rationale for the inclusion. This will be submitted to the faculty for review and comment.

- Practicum experience evaluated by preceptor and faculty –25%.
  A log of hours completed for practicum must be kept.

- Self-reflection Journal – Pass/Fail
  Record experiences, significant learning experiences, and reflections are to be done weekly and submitted for review of faculty at the mid semester and final conferences. If an appropriate journal is not submitted weekly, a passing grade for the course will not be earned.

2. Identify methods of instruction

  - Lecture
  - Recitation
  - Presentation
☐ Laboratory
☐ Lab Prep
☐ Studio
☐ Distance
☐ Clinic
☐ Experiential
☐ Research
☐ Ind. Study
☐ Practicum/Observation
☐ Seminar

A. Level of the Course:
1. Justify the level of the proposed graduate course including statements on, but not limited to, the target audience, rigor of the course, and expected learning outcomes.
   This course is taken after completion of the core graduate curriculum and two of the three nurse executive role courses. It may be taken concurrently with NUR 652 Role of the Nurse Executive in Managing Nursing Practice. To successfully complete this course, the student must have the requisite knowledge from the core graduate and nurse executive curriculum.

2. Indicate the anticipated number of undergraduate and graduate students who will enroll in the course. 5-10

B. Prerequisites:
1. List prerequisite courses by subject abbreviation, number, and title. P: NUR 651 Role of the Nurse Executive in Creating an Environment for Professional Practice, NUR 653 Financial Management for the Nurse Executive, NUR 665 Managed Care for the Nurse Executive.
2. List other prerequisites and/or experiences required.
   Graduate of an accredited nursing program with a 3.0 GPA; Licensed to Practice in Indiana
3. If no prerequisites-explain their absence.

C. Course Instructor
1. Name, Rank, and department/program affiliation
   Susan Ahrens, Associate Professor, Department of Nursing
2. Is the instructor currently a member of the Graduate Faculty? ☑ yes ☐ no
   (If no, indicate when it is expected that a request will be submitted.)

D. Reading List:
1. Required primary reading list.
Students are encouraged to find articles to support the practicum goals and objectives.

E. Library Resources:
   Students should need very little assistance from the librarian at this point.

F. Course Syllabus: attach at this point.
Course Number and Title: NUR 671 Nurse Executive Practicum I

Pre or Co-requisite: P: NUR 651, 653, 665 P or C: NUR 652

Course Credits and Hours: Credits: 2 Lecture: 0 Clinical: 2 (135 hrs) and Seminar 15 hrs

Faculty: Susan Ahrens, Ph.D., RN
Neff B50U
260-481-6278
ahrenss@ipfw.edu

Required Textbook: Students are expected to read widely from previous textbooks and research-based journals to use these readings in meeting the objectives of the course.

Course Description:
The first practicum experience is designed to integrate theory and knowledge learned in the program in the actual practice of the nurse executive role. The practicum provides an opportunity for the student to experience the nurse executive role while receiving ongoing feedback, guidance, and support. In this first practicum for the student, the focus is on the professional and operational activities of the nurse executive such as interviewing, hiring, quality improvement, relationship building, collaboration, and the budgeting process. The student will assess the role and responsibilities of the nurse executive in leading others in the provision of healthcare. In collaboration with the preceptor and the faculty, the student will design a project that will improve safety, quality of care, or the work environment for nurses.

Course Objectives:
Students who successfully complete the course will be able to:

1. Demonstrate ability to function in the role of a masters prepared nurse executive.
2. Assess the organizational structure and culture to determine influence of the organization on the professional practice environment.
3. Analyze personal skill in performing the professional and operational activities involved in the nurse executive role and develop an action plan to acquire these skills.
4. Demonstrate ability to evaluate the work environment, measure outcomes, and develop plans to ensure a safe and functional unit/department/organization.
5. Promote an environment that supports professional practice including staff autonomy, decision-making, practice standards, sustainable care delivery model, team building, and relationship building with those outside the discipline of nursing.
6. Demonstrate ability to engage staff in quality patient care.
7. Practice within an evidence-based practice perspective.
8. Reflect on the areas (at least three) where significant growth has occurred during the semester.
9. Develop a plan for second practicum based on identified needs to meet the challenges of the nurse executive role in the community.
**Methods of Instruction:** Course is a practicum course based on mutually agreed upon objectives that include the following:

1. Meet with preceptor and faculty member to refine objectives, tailor objectives to the organization and achieve mutual agreement on content and time frames.
2. Once objectives are mutually accepted, plan a practicum to meet your goals and plan a schedule with the preceptor.

**Course Requirements:**

- 135 of practicum that can be scheduled from 8 to 40 hours in a week. The practicum scheduled must be conducive to meeting both course and mutually developed objectives and approved by the faculty, preceptor, and student. The student will submit the log of hours at the final conference.

- 15 hours of seminar are scheduled by the instructor during the semester.

- Progress meetings: Student will schedule at least three progress meetings with faculty and preceptor. Suggested progress meetings are before experience begins, one half way through (week seven or eight), and one at completion of the practicum.

**Topical Outline:**

| Week One          | Finalize and approve study plan for the semester  
|                   | Meeting with preceptor and faculty advisor     |
| Week Seven        | Mid-semester meeting with preceptor and faculty advisor. Submit self-reflection journal |
| Week Fifteen      | Final conference with preceptor and faculty advisor. Submit self-reflection journal, finalized study plan, log of clinical hours, preceptor evaluation of student, student evaluation of clinical experience. |

**Evaluation Methods:** Evaluation of performance and grade will be based on:

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  Evaluation includes a conceptual framework, goals, activities, outcomes and evaluation of meeting stated goals. The self-evaluation should be typewritten, in columns and documented using APA manual (Publication Guide of the American Psychological Association).

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- **Practicum experience evaluated by preceptor and faculty –25%.**
A log of hours completed for practicum must be kept.

- **Self-reflection Journal – Pass/Fail**
Record experiences, significant learning experiences, and reflections are to be done weekly and submitted for review of faculty at the mid semester and final conferences. If an appropriate journal is not submitted weekly, a passing grade for the course will not be earned.

**Department Announcements:**
**Communication**
The official university communication is by IPFW e-mail using the university student E-mail address. E-mail includes information sent to the nursing listserv. Students' must maintain the mailbox, including sufficient space to receive e-mails. Students are responsible for information sent via e-mail.

**Services for Students with Disabilities**
If you have a disability and need assistance, special arrangements can be made to accommodate most needs. Contact the Director of Services for Students with Disabilities (Walb, room 113, telephone number 481-6658), as soon as possible to work out the details. For more information, please visit the web site for SSD at [http://www.ipfw.edu/ssl/](http://www.ipfw.edu/ssl/)

**Classes in the nursing program will be canceled:**
A. At all instructional sites if IPFW is officially closed by the administration of the university, or
B. At the practicum or clinic site if it is closed by officials of that institution.
Decisions to close IPFW and practicum/clinic sites are left to the chief administrators of those respective facilities. In the event of inclement weather, listen to local radio or television announcements, go to [www.ipfw.edu](http://www.ipfw.edu) (a notice will appear at the top of the page), or call the campus weather emergency number, 481-6050 or 481-5770 for a recorded message.

**Plagiarism**
According to the American Psychiatric Association (2001), plagiarism is the representation of another authors work as your own. Additional clarification of plagiarism is found in the following statements, from the American Psychological Association (2001):

- Quotation marks should be used to indicate the exact words of another author. Each time you paraphrase another author (i.e., summarize a passage or rearrange the order of a sentence and change some of the words), you will need to credit the source in the text.
- The key element of this principle is that an author does not present the work of another author as if it were his or her own work (p.349).
The Plagiarism Policy of the nursing department indicates that any student who plagiarizes has committed academic dishonesty and misconduct which may lead to dismissal from the program or college. Any student, who has been identified to have plagiarized will receive a zero for that assignment.


**Graduate Grading Scale:**

- 90 – 100 A
- 80 – 89 B
- 70 – 79 C
- Below 70 F

**Graduate Handbook**

As a student you are responsible for all policies contained in the Graduate Handbook online. These policies include:

- Student Progression
- Grade appeal
- Attendance
- Student Conduct and Attire
- Confidentiality

As information may change, regular checking is important.

**Resources:**

Resources available at IPFW are found on the IPFW website. A few resources are listed below.

**The Writing Center at IPFW** ([http://www.ipfw.edu/casa/writing/](http://www.ipfw.edu/casa/writing/))

You can improve your writing for any class by discussing your writing with a knowledgeable peer writing consultant in the Writing Center, Kettler G19. The staff will help you brainstorm, develop, and organize your ideas, work on issues of meaning and style, and learn to polish and edit your final draft. The Center is not a proofreading service; improving your writing takes time. To get the most from your visits: (a) sign up on the board outside KT G19 for 30 or 50 minute free appointments; (b) bring assignment, due dates, questions, ideas, and draft (if you have one); come early in the writing process, and (d) come regularly.

**Additional Resources for Writing**

About APA Style [http://apastyle.apa.org/]

APA Style Tips [http://www.apastyle.org/styletips.html]

Electronic References [http://www.apastyle.org/eleceref.html]

Frequently Asked Questions [http://www.apastyle.org/faqs.html]

**The Online Learning Environment**

To participate in an on-line course you must have Internet access. Before you start your course, it is expected that you are proficient with using basic Internet functions, such as using e-mail, searching the Web and using browsers. If you do not have a home computer and access to the Internet, you may use the IPFW student labs with a proper user ID, your local public library or a
designated learning center, which are located around the state of Indiana.

To know the technical needs for using the IPFW Online Learning Environment, you can access this information at: http://www.ipfw.edu/dlearning/technical.shtml
Student Name: 

Semester: 

Practicum preceptor: 

Practicum instructor:

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<tr>
<th>Goal/Objective</th>
<th>Expected Activities</th>
<th>Measurement of Outcomes</th>
<th>Resolution/Evaluation</th>
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