Course Change Request

1. School/Division: Doermer School of Business
2. Academic Subject Code: BUS
3. Current Course Number: F301
4. Current Credit Hours: 3
5. Current Title: Financial Management
6. Effective Semester/Year for changes listed below: Fall 2009
7. Instructor:

Type of Change Requested (Check appropriate boxes and indicate changes)

☐ 8. Change course number to: __________________________ (must be cleared with University Enrollment Services)
   Change to: __________________________
   Recommended abbreviation (optional) __________________________
   (Limited to 32 Characters including spaces)
☐ 10. Current credit hours fixed at: __________________________ or variable from: __________________________ to __________________________
    Change to credit hours fixed at: __________________________ or variable from: __________________________ to __________________________
☐ 11. Current lecture contact hours fixed at: __________________________ or variable from: __________________________ to __________________________
    Change to lecture contact hours fixed at: __________________________ or variable from: __________________________ to __________________________
☐ 12. Current non-lecture contact hours fixed at: __________________________ or variable from: __________________________ to __________________________
    Change to non-lecture contact hours fixed at: __________________________ or variable from: __________________________ to __________________________
☐ 13. Is this course currently graded with S-F (only) grades? Yes ______ No ______
    Change to S-F (only) grading? Yes ______ No ______
☐ 14. Does this course presently have variable title approval? Yes ______ No ______
    Is variable title approval being requested? Yes ______ No ______
☐ 15. Is this course being discontinued? For all campuses ______ or for this campus only ______
   ☑ 16. Current course description: P: admission to business BS program
   Change course description to (not to exceed 50 words) P: BUS J100, BUS A202, BUS K212, BUS K213, BUS L200
   BUS W204, ECON E202, ECON E270, ENG W233, COM 114, PSY 120/SOC S161
   __________________________
   __________________________

17. Justification for change: [Use additional paper if necessary]
18. Are the necessary reading materials currently available in the appropriate library? __________
19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of this course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by: __________________________ Date: 8/18/09
Department Chair/Division Director __________________________
Dean of Graduate School (when required) __________________________ Date: 8/18/09

Approved by: __________________________ Date: __________________________
Dean __________________________ Date: __________________________
Chancellor/Vice-President __________________________ Date: __________________________
University Enrollment Services __________________________

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.

UPS 725 University Enrollment Services Final-White; Chancellor/Vice-President-Blue; School/Division-Yellow;
Department/Division-Pink; University Enrollment Services Advance-White