Course Change Request

1. School/Division: Boomer School of Business
2. Academic Subject Code: BUS
3. Current Course Number: E302
4. Current Credit Hours: 3
5. Current Title: Management of Organizations and People
6. Effective Semester/Year for changes listed below: Fall 2009
7. Instructor:

Type of Change Requested (Check appropriate boxes and indicate changes)

8. Change course number to: ____________________________ (must be cleared with University Enrollment Services)
9. Current course title: Management of Organizations and People
   Change to: ____________________________
   Recommended abbreviation (optional) ____________________________
10. Current credit hours fixed at: ___________ or variable from: ___________ to ___________
    Change to credit hours fixed at: ___________ or variable from: ___________ to ___________
11. Current lecture contact hours fixed at: ___________ or variable from: ___________ to ___________
    Change to lecture contact hours fixed at: ___________ or variable from: ___________ to ___________
12. Current non-lecture contact hours fixed at: ___________ or variable from: ___________ to ___________
    Change to non-lecture contact hours fixed at: ___________ or variable from: ___________ to ___________
13. Is this course currently graded with S-F (only) grades? Yes ______ No ______
    Change to S-F (only) grading? Yes ______ No ______
14. Does this course presently have variable title approval? Yes ______ No ______
    Is variable title approval being requested? Yes ______ No ______
15. Is this course being discontinued? For all campuses ______ or for this campus only ______
16. Current course description: P: admission to business BS program
   Change course description to (not to exceed 50 words) P: BUS J100, BUS A102, BUS K212, BUS K213, BUS L200
   BUS M204, ECON E202, ECON E270, ENG W233, COMM 114, FSY 126/SOC S161

17. Justification for change: ____________________________
   (Use additional paper if necessary)

18. Are the necessary reading materials currently available in the appropriate library? __________

19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of this course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by: ____________________________
   Date __________
   Department Chairman/Division Director

Approved by: ____________________________
   Date __________
   Dean

Date __________
   Chancellor/Vice-President

Date __________
   University Enrollment Services

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.

UPS 725 University Enrollment Services Final-White; Chancellor/Vice-President-Blue; School/Division-Yellow;
Department/Division-Pink; University Enrollment Services Advance-White