PURDUE UNIVERSITY
REQUEST FOR ADDITION, EXPIRATION,
OR REVISION OF AN UNDERGRADUATE COURSE
(10000-40000 LEVEL)

DEPARTMENT: CEIT
EFFECTIVE SESSION: Spring 2015

INSTRUCTIONS: Please check the items below which describe the purpose of this request.

☐ 1. New course with supporting documents
☐ 2. Add existing course offered at another campus
☐ 3. Expiration of a course
☐ 4. Change in course number
☐ 5. Change in course title
☐ 6. Change in course credit/term

☐ 7. Change in course attributes (department head signature only)
☐ 8. Change in instructional hours
☐ 9. Change in course description
☐ 10. Change in course requisites
☐ 11. Change in semesters offered (department head signature only)
☐ 12. Transfer from one department to another

PROPOSED:

Subject Abbreviation: ITC
Course Number: 39400
Long Title: Industrial Practice IV
Short Title: Industrial Practice IV

EXISTING:

Course Number:
Long Title:
Short Title:

TERMS OFFERED

Summer ☐ Fall ☐ Spring ☑

CAMPUS(ES) INVOLVED:

☐ Calumet
☐ Fort Wayne
☐ Indianapolis

☑ N. Central
☑ Tech StateWIDE
☐ W. Lafayette

CREDIT TYPE

1. Fixed Credit, Cr. Hrs. 1
2. Variable Credit Range:
Minimum Cr. Hrs
Maximum Cr. Hrs
3. Equivalent Credit Yes ☐ No ☐

1. Pass/Not Pass Only
2. Satisfactory/Unsatisfactory Only
3. Repeatable
4. Maximum Repeatable Credit:
5. Fee ☐ Coop ☐ Lab ☐ Rate Request
6. Off Campus Experience

Schedule Type
Lecture
Recitation
Presentation
Laboratory
Lab/Shop
Studio
Distance
Clinic
Experiential
Research
Ind. Study
Other/Observ

Weeks Offered
% of Credit Associated

COURSE ATTRIBUTES: Check All That Apply

☐ 8 Registration Approval Type
☐ Department
☐ Instructor

☐ 7 Variable Title
☐ Honors

☐ 9 Full Time Privilege

☐ 10 Off Campus Experience

Include comment to explain fee:

CROSS-LISTED COURSES

OFFICE OF THE REGISTRAR

Pre-Requisite: ITC 39300
Practice in industry and written report of this experience for co-op students.

COURSE LEARNING OUTCOMES

Columned Department Head Date

Columned School Dean Date

Fort Wayne Department Head Date

Fort Wayne School Dean Date

Indianapolis Department Head Date

Indianapolis School Dean Date

North Central Faculty Senate Chair Date

Vice Chancellor for Academic Affairs Date

West Lafayette Department Head Date

West Lafayette College/School Dean Date

West Lafayette Registrar Date

OFFICE OF THE REGISTRAR
ITC 39400 - Industrial Practice I

Textbook and Class Materials

None unless specified by employer

Course Description

Practice in industry and written reports of this experience for the co-op students

Course Policies

Students with Disabilities

If you have a disability and need assistance, special arrangements can be made to accommodate most needs. Contact the Director of Services for Students with Disabilities (Walb Union, Room 113, telephone number 481-6658) as soon as possible to work out the details. Once the Director has provided you with a letter attesting to your needs for modification, bring/send the letter to me. For more information, please visit the web site for SSD at http://www.ipfw.edu/ssd/

Student Conduct Code

Adherence to the Student Conduct Code is expected. This class is based on learning that each person has a unique perspective and viewpoint to share and the contributions that each person makes will help create a learning opportunity for the class. Disagreements may occur, but please use cooperation in maintaining an atmosphere of mutual respect. Hateful, demeaning, and disrespect, including foul language in class or via email will not be tolerated.
Diversity and Non – Discrimination

Statement from the IPFW Student Handbook: “IPFW is committed to maintaining a community that recognizes and values the inherent worth and dignity of every person; fosters tolerance, sensitivity, understanding, and mutual respect among its members; and encourages each individual to strive to reach his or her own potential. In pursuit of its goal of academic excellence, the university seeks to develop and nurture diversity. The university believes that diversity among its many members strengthens the institution, stimulates creativity, promotes the exchange of ideas, and enriches campus life. IPFW prohibits discrimination against any member of the university community on the basis of race, religion, color, sex, age, national origin or ancestry, marital status, parental status, sexual orientation, disability, or status as a disabled or Vietnam-era veteran.”

Grading

This course is Pass/Fail based on student report and evaluations

ITC 39400 Tentative Schedule

Work schedule will be created by company that you are placed with.

Week 1 - Send work information to Co-op office (work number, email address, supervisor name, supervisor email address and work number)

Week 15 - Submit a Professional Practice Report and Student and Employer surveys.
Course Outcomes

Students will:
1. Have a good understanding of the industry and company that they are currently working
2. Be able to learn and apply technical knowledge in their job
3. Effectively work in a team environment
4. Evaluate problems, determine requirements and recommend solutions in their job
5. Understand the professional, legal, security and ethical issues of their work
6. Use effective writing skills to communicate status and issues and create documentation
7. Use time and project management skills to efficiently and effectively complete projects

Student Expectations

Students will:
1. Work hours requested by employer
2. Develop a Professional Practice Report
3. Complete Student Evaluation
4. Complete Employer Evaluation
5. Arrange meeting time(s) between supervisor, Co-Op representative(s) and student